

APPLICATION FORM - SIGNATURE / ENCRYPTION CERTIFICATE



FOR INDIVIDUAL

Application ID: Signature Encryption (For Office Use Only)

PLEASE FILL IN BLOCK LETTERS ONLY. ALL FIELDS ARE MANDATORY

More Instructions available at: <http://www.e-mudhra.com/instruction.html>

APPLICANT INFORMATION

LASTNAME FIRST NAME MIDDLE NAME

Date of Birth Gender Male Female Nationality

Address

City Pin code

State

PAN Mobile

Email ID

Affix recent passport size photograph of the applicant **duly signed across**

CLASS:

Class 1 Class 2 Class 3

TYPE:

Signature Encryption Combo

VALIDITY:

1 Year 2 Years

DOCUMENT PROOF (attested by Bank Manager OR Post Master OR Gazetted Officer (Group 'A' /Group 'B'), against producing the originals)

Proof of Identity (Any one of below)*

(Having applicant photo and Signature, as part of it)

- Passport.
- PAN Card of applicant (Mandatory if PAN provided)
- Driving License.
- Post Office ID Card.
- Bank Account Passbook containing the photograph and signed by an individual with attestation by the concerned Bank official.
- Photo ID card issued by the Ministry of Home Affairs of Centre/State Governments
- Any Government issued photo ID card bearing the signatures of the individual.

ID Number

Attesting Officer *

Self attested copy of ID Card/Contact details of attesting officer.

Proof of Address (Any one of below)*

- AADHAAR Card.
- Voter ID Card.
- Driving License (DL)/ Registration certificate (RC).
- Passport.
- Telephone Bill (Not older than 3 Months)
- Water Bill (Not older than 3 Months).
- Gas Connection/Bill (Not older than 3 Months).
- Electricity Bill (Not older than 3 Months).
- Bank Statements signed by the bank (Not older than 3 Months).
- Service Tax/VAT Tax/Sales Tax registration certificate.
- Property Tax/ Corporation/ Municipal Corporation Receipt.

DECLARATION

I hereby agree that I have read and understood the provisions of e-Mudhra Certification Practice Statement (CPS) and the subscriber agreement and will abide by the same. The information provided in this form is true & correct to the best of my knowledge. I accept publishing my certificate information in e-Mudhra repository. I am aware of risks associated in case of Class 1 Certificate, when storing the private key on a device other than a FIPS 140-1/2 validated cryptographic module.

Date

Place

Seal & Stamp (If any)

Signature of the applicant
(As in ID proof | Blue Ink Only)

TO BE FILLED BY RA OFFICE ONLY

I declare that the applicant has provided correct information in this application form. I have checked and verified the application form and supporting documents. **I hereby take full responsibility for any wrong verification made, or wrong documents submitted for the application.**

Date

Place

RA Name, Code & Seal

Signature of RA

Terms and Condition and undertaking for Digital Signature from YOUR DIGISIGN

Please read carefully before buying a Digital Signature

- 1) One Digital Signature Certificate (DSC) can be downloaded one time only. If due to any technical reason, error occurred while downloading DSC, it may take up to 24 Hours for re-approval for the same. Client have to wait for this period.
- 2) In most of the cases, we send Digital Signature Certificate downloaded so you need not to download it again. If you tried to download the DSC and Format or initialize the token, we will not responsible for loss of certificate. Client have to buy new DSC.
- 3) If Digital Signature get lost, formatted, Deleted by Client, It cannot be recovered or Download again. Client have to but new Digital Signature in these cases.
- 4) Buying Digital Signature does not mean that you have been eligible to file any tender. You may go through other process of that website independently and we will not able to help you in these process.
- 5) Any support related to DSC will be available only between 11 AM to 5 PM on working days only Monday to Friday.
- 6) Your System must have Java and other settings as per tender website. Every tender has different settings so you have to consult particular website for the same.
- 7) We will only send you standard settings for the tender. If you want our assistance through Ammy or Team Viewer, service will be chargeable.
- 8) Password resetting or unlocking of the token will be chargeable at Rs. 200/ time subject to token. Few tokens cannot be recovered.
- 9) Buying Digital Signature does not mean that we have given you guarantee for getting your work done. Sometimes there may be many reasons beyond us and we will not responsible for that.
- 10) There will be no refund if you says to stop the process of Digital Signature after submitting the documents.

Signature of Applicant with Date and Place

Undertaking for Assistance / Help to download & provide the Digital Signature Certificate

-----(**Applicant Name**) don't have technical knowledge to verify e-mail and Download my Digital Signature Certificate, so I need help / assistance from Digital Signature Provider (Vendor) to verify e-mail and download & provide my Digital Signature Certificate. Now I hereby requesting & giving my undertaking to DSC provider to verify e-mail and Download & provide my Digital Signature Certificate to me/ person sent by me.

(Signature of Applicant with Date and Place)